

DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

IN REPLY REFER TO
BUPERSINST 1640.18C
NPC-84
24 May 99

BUPERS INSTRUCTION 1640.18C

From: Chief of Naval Personnel

Subj: CAPACITY AND FUNCTIONAL ADEQUACY OF NAVY SHORE BRIGS AND
PRETRIAL CONFINEMENT FACILITIES (PCFS)

Ref: (a) SECNAVINST 1640.9B
(b) Military Handbook 1037/4 (NOTAL)

Encl: (1) Functional Adequacy and Rated Capacity of Navy Shore
Brigs and Pretrial Confinement Facilities

1. Purpose

a. To update classification of Navy shore brigs and Pretrial Confinement Facilities (PCFS) as to their degree of functional adequacy.

b. To establish the operational capacity of Navy shore brigs and PCFS.

c. This is a complete revision and should be read in its entirety.

2. Cancellation. BUPERSINST 1640.18D

3. Definitions. As used in this document, the following definitions apply:

a. Rated Capacity. Rated capacity is the number of prisoner/detainee berthing spaces available for normal day-to-day operations and does not include disciplinary or special segregation spaces.

b. Navy Shore Brigs. Navy shore brigs are confinement facilities designated as naval places of confinement by the Secretary of the Navy and operated by the Navy.

c. Pretrial Confinement Facilities (PCFs). A PCF is a place for pretrial/short-term confinement established at a local command of the shore establishment and approved by the Secretary of the Navy as a naval place of confinement. These PCFs normally will have a maximum capacity of 20 detainees/prisoners, and offer a limited range of programs. PCFs are not considered part of the Department of Defense (DoD) confinement system.

4. Background. Reference (a) requires that Chief of Naval Personnel (CHNAVPER) establish and publish the functional adequacy and rated capacity of Navy shore brigs and PCFS.

5. Evaluation

a. Functional Adequacy. The following factors will be considered in determining functional adequacy:

- (1) Safety and health of staff and prisoners;
- (2) Physical security features;
- (3) Configuration affecting maximum separation of different categories of prisoners and conservation of staff; and,
- (4) Program and support space.

b. Rated Capacity. Rated capacity will be determined according to the criteria set forth in reference (a) and may be limited by such considerations as reduced staff levels, etc.

6. General

a. Following the criteria set forth in references (a) and (b), the functional adequacy classification of each Navy shore brig and PCF is contained in enclosure (1). The functional adequacy classifications are

ALPHA - The facility meets all demands placed upon it in a mission category. No major or minor inadequacies exist.

BRAVO - Inadequacies exist but do not seriously hinder operations. These inadequacies should be corrected when practicable.

CHARLIE - Serious inadequacies exist that hinder the operation and must be corrected. This is a naval place of confinement authorized for use as a matter of expediency because no other facility is available.

DELTA - Serious inadequacies exist that preclude successful support of the confinement authorized. For use only as a necessity because no other facility is available and it must be replaced or undergo major renovation as soon as possible.

b. Navy shore brigs and PCFs shall not exceed their rated capacity by more than 10 percent without prior approval of Commander, Navy Personnel Command (COMNAVPERSCOM) (PERS-84) with major claimant concurrence. Requests to exceed rated capacity by more than 10 percent will outline the conditions necessitating the request, state provisions to handle the overload, and provide estimated date when the facility will be back within rated capacity.

c. If a temporary reduction in capacity is required due to a critical staffing shortage, renovation or maintenance of spaces, or other emergency situation, a request to modify the rated capacity temporarily will be sent to COMNAVPERSCOM (PERS-84) via the major claimant, indicating the change in capacity, the reason(s) necessitating the change, actions being taken to rectify the problem(s), and the expected date the facility will be able to return to establishing rated capacity.

7. Action

a. The functional adequacy and rated capacity for each Navy shore brig and PCF will be published by COMNAVPERSCOM (PERS-84) biennially.

b. Commands with facilities classified as CHARLIE or DELTA will have a current Plan of Action and Milestones (POA&M) for upgrading the physical plant to a safe and satisfactory level, or for replacement. The plan will identify funding requests and projected dates that corrective action will be funded and work completed. The POA&M will also describe interim action(s) planned for safe and secure operation until the renovation and/or construction is completed. This document is to be forwarded, via the chain of command to COMNAVPERSCOM (PERS-84), within 90 days of facility designation as CHARLIE or DELTA.

c. Requests for temporary waivers of the provisions of reference (a) will be submitted with justification through the chain of command and, if approved, will normally be granted for only the period of time necessary to complete corrective action.

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d. Immediate corrective action is required, and waivers will not be granted for facilities with major life threatening, fire, or safety violations.

J. B. HINKLE
Rear Admiral, U.S. Navy
Deputy Chief of Naval

Personnel

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Stocked:
Navy Personnel Command (PERS-84) (10 copies)

BUPERSINST 1640.18C
24 May 99

FUNCTIONAL ADEQUACY AND RATED CAPACITY
OF NAVY SHORE BRIGS AND
PRETRIAL CONFINEMENT FACILITIES

<u>LOCATION</u>	FUNCTIONAL RATED CAPACITY		ADEQUACY CLASSIFICATION	VALIDATION DATE
	<u>MALE</u>	<u>FEMALE</u>		
<u>CONSOLIDATED BRIGS:</u>				
Charleston, SC	200	00	ALPHA	JUL 96
Miramar, CA	182	18	ALPHA	JUN 97
<u>WATERFRONT BRIG/CC</u>				
Pearl Harbor, HI	55	05	ALPHA	APR 98
Puget Sound, WA	25	05	ALPHA	MAY 98
Jacksonville, FL	45	05	ALPHA	AUG 97
Norfolk, VA	115	18	ALPHA	JUL 97
<u>PCF'S:</u>				
Guantanamo Bay, CU	10	00	ALPHA	MAR 98
New London, CT	20	00	BRAVO	OCT 97
Great Lakes, IL	20	00	DELTA	JUN 96
Pensacola, FL	36	00	ALPHA	MAR 98
Yokosuka, JA	20	00	ALPHA	APR 98
<u>TOTAL:</u>	728	51		